

# Notes for Volunteers

**Thank you so much for your help!!**

**For any emergency matters: Erika Shibata cell# 090-1057-9467**

## 1.) Overall Schedule during the Tournament ※booklet pg4-5

Date	Time	Event	Location
Sat 7 <sup>th</sup>	12:30~18:30	Staff MTG, Opening Ceremony Opening Games (3) Tohoku Booth	Dream Camp Main Stadium Central Village
Sun 8 <sup>th</sup>	7:30~18:30	Games Tohoku Booth	Satellite 0&3 (L0 & L3) Central Village
Mon 9 <sup>th</sup>	8:00~18:30	Games Tohoku Booth	All Satellites (L0~4) Central Village
Tue 10 <sup>th</sup>	8:00~18:30	Games Tohoku Booth, Ennichi Night Trading Night	All Satellites (L0~4) Central Village Athletes Village
Wed 11 <sup>th</sup> ~Thu 12 <sup>th</sup>	8:00~18:30	Games Tohoku Booth	All Satellites (L0~4) Central Village
Fri 13 <sup>th</sup>	8:00~18:30	Games Tohoku Booth Farewell Party	All Satellites Central Village Entamekan
Sat 14 <sup>th</sup>	9:30~18:00	Finals, Closing Ceremony Tohoku Booth	Main Stadium Central Village

## 2.) Routine Schedule and Operation

- ① Rotation schedule announced 2 days in advance on volunteer page of official website and at General Info
- ② Directly check-in at assigned satellite and follow instructions from satellite Chief
- ③ Take breaks in turns by group units (following satellite Chief's instructions)
- ④ Contact satellite Chief or Sub-Chief for any inquiries
- ⑤ Check-in time will differ depending on your rotation

## 3.) Volunteer Package (with your ID)

- Lunch boxes will be handed out at each satellite for staff on duty (full-day)
- Shuttle bus available between Sakai Station ~ J-Green
- Admission to Events (International Friendship Event, Ennichi Night, Trading Night, Farewell Party, etc.)

# Notes for Volunteers

## 4.) Field Map



### [5 satellites to organize each field]

- L0: Headquarters
- L2: Guts
- Staff at each satellite:  
Satellite Chief, Sub-Chief, Sport Trainers,  
Field Staff (Time Keeper, Scorer), AD Control  
※See Volunteer Manual for Time Keeper /Scorer duty
- AD Control: Walks around fields to check people are following event and facility policies

## 5.) Event & Facility Policies

- No smoking on grounds except smoking areas
- No food and drinks except water on field (Ice sold at Club House)
- Only people with AD's are allowed on field
- No high heels, leisure sheets, stools on field
- In case of emergency: follow instructions of Chief at each satellite  
※When leading people out of venue, be calm and lead them along the walkway

## 6.) Dress Code

- No particular dress code: you will be wearing yellow bibs while on duty  
*You may be asked to help with some of the events such as Tohoku booth*